

Real People

Real Quality

Realtime

Ohio Court Reporters Association

Saturday, January 21, 2017



When BRATS and TRAIN collide

Who or what is BRATS?

Bringing Realtime Around the State, or BRATS, was formed in early-2010 in Ohio as an attempt to offer assistance to any county official who wanted to get together to discuss realtime in their courtrooms.

BRATS soon morphed into small-group realtime and technology sessions across the state for all reporters and captioners, not just officials.

What is TRAIN?

In early-2012, the NCRA Board, using Ohio's BRATS platform and initiative, developed TRAIN, Taking Realtime Awareness & Innovation Nationwide, which program was designed to develop and implement a plan to increase the number of court reporters capable of providing quality realtime to consumers of court reporting services.

What was TRAIN's purpose?

- Hands-on personal training
 - One-on-one
 - Small group
 - Familiar and comfortable location
- Provide resources for each realtime choice/situation a reporter may face:
 - What CAT software is being used?
 - What steno machine?
 - Which connection type?

What did TRAIN encompass?

It has been identified that there are four critical and different areas/issues associated with writing realtime...

- CAR 1
- CAR 2
- CAR 3
- CAR 4
- CAR 5
- Psychological
- Hooking Up/ Hardware
- Writing Styles
- Software Tips
- Other – What else is there?

REASONS REALTIME IS SCARY

- Writing is not good enough
- Do not want anyone to see my mistakes
- Hookups are intimidating
- Overlapping voices can be distracting
- I have no control over the environment

REASONS TO REALTIME FOR CLIENTS/YOURSELF

- It's like playing Words with Friends but with yourself
- Improve your skills (expand your opportunities)
- Enjoy less editing time
- Improve translation accuracy
- Quicker transcript turnaround
- Job satisfaction
- Build name recognition – people will ask for you
- Increase your income
- Phenomenal readback

CONQUER REALTIME CHALLENGES

- Improve by practice – write at least 15 minutes a day
- Analyze your writing and keep a journal
- Build your dictionary
- Keep current with technology
- Offer realtime to a client you are comfortable with
- Let your software work for you
- Relax and breathe
- Stay positive
- Striving for perfection is a great goal

Samples of Tips and Tricks to make our lives so much better!

If an individual is speaking too quickly, and you have asked them to slow down, but yet, they do not and you are dropping, have a dictionary entry defined as "CHECK/CHECK" or "DROP/DROP" and define it to have the following message displayed to the realtime receiver:

(Error 629: Rapid entry exceeded. Text dropped to comment line. Reinsert upon edit.)

KNOW YOUR COMPUTER

- Device manager
- COM ports
- Power options

KNOW YOUR REPORTING SOFTWARE

- Macros
- Brief It/Live Suggestion/Translation Magic
- Output options

REALTIME OUTPUT OPTIONS

- Wireless routers
- Wireless Bluetooth
- Internet streaming
- Virtual routers
- Serial cables

EASY TO REALTIME WITH WIRELESS TOOLS

- Apple Airport Express (wireless router)
- Connectify (virtual router)
- LiveLitigation or
1CapApp (Internet streaming)
- CaseviewNet
- iCVNet (iPad app)
- Bridge Mobile
- Stenocast

DEVICES FOR REALTIME OUTPUT

- iPads
- Tablets
- Netbooks
- Laptops

SET YOURSELF UP FOR SUCCESS

- ✓ Plugged in
- ✓ Correct port
- ✓ Correct COM
- ✓ Correct dongle
- ✓ Correct baud rate
- ✓ Correct CAT system

PREP TIPS

- Hook up prior to the job. Know your computer settings and check your connections
- Know your software and keep current with updates
- Know full caption/style of case

SAVE TIME

- List all attorneys, participants, proper names, witnesses, case-specific terminology, technical words, and previously marked exhibits and/or exhibits to be used
- Create and enter brief forms into a job dictionary
- Practice newly created briefs before job
- Create a cheat sheet for unusual briefs as a reminder

ON THE JOB

- Control the success of your realtime feed and bring viewing devices for attorneys
- Define any untranslates during breaks
- Analyze phrases that come up frequently and create brief forms on site
- Verify spellings with witnesses and others during breaks for inclusion in job dictionary

What would your BRATS session include?



DEMOS

- CaseViewNet Cloud Gateway
- iCVNet
- Bridge Mobile

LET'S TEST OUR *REALTIME* KNOWLEDGE



TRAIN stands for ...

A) Turning Realtime Around for International Nations

B) Taking Realtime Awareness and Innovation Nationwide

C) Training for Realtime Astuteness with Information Now

D) Taking Realtime Around to Information Networks

Who can be a part of BRATS?

- A) Only Certified Realtime Reporters
- B) Only designated TRAIN conductors or BRATS leaders
- C) Only Board members of OCRA or NCRA
- D) Reporters anywhere and everywhere

Writing realtime to yourself ...

A) Decreases your editing time

B) All of the answers listed

C) Improves your writing ability

D) Increases your knowledge of your CAT software

Working with fellow reporters ...

A) Is a hassle

B) Lets you watch more reality TV

C) Provides networking resources to better yourself (and them) as reporters

D) Allows you the chance to get away from the kids!

In order to provide realtime access out to clients/judges, a reporter must ...

A) ... possess realtime skills, have nerves of steel, and a good prescription medication.

B) ... possess realtime skills and have proper realtime equipment and software

C) Both B & D

D) ... secure an understanding and agreement of the services to be provided

What is the Realtime Systems Administrator program?

A) It is an NCRA Certificate program which provides you with the technical knowledge and troubleshooting skills you need to become the key player in providing realtime to your clients.

B) It teaches you everything you need to know about becoming a realtime writer in one week.

C) It is only for official court reporters.

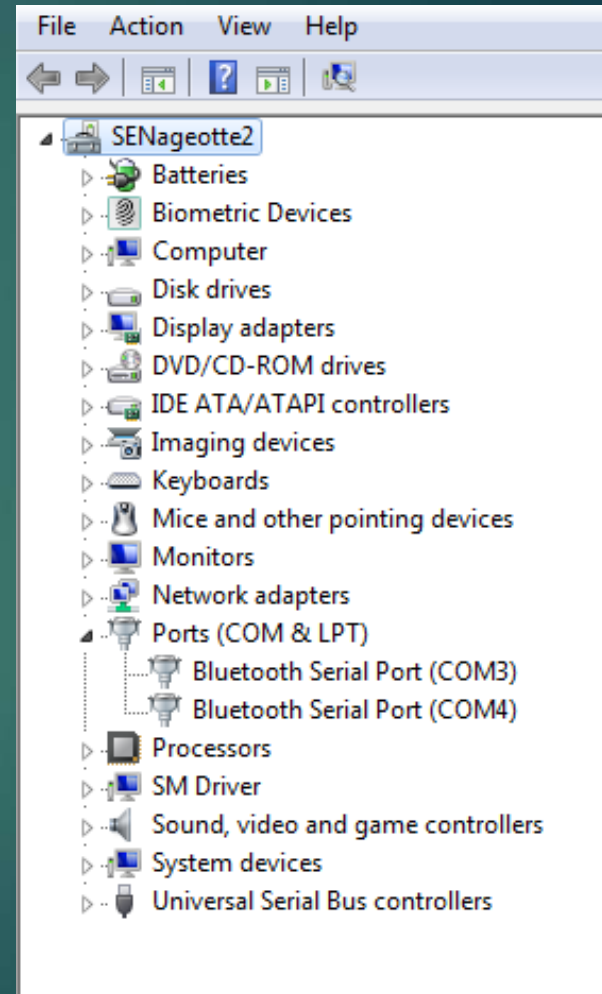
D) It is a prerequisite to the CRR examination.

In order to pass the CRR, you must ...

- A) ... hold the RPR designation from NCRA.
- B) ... write 5-minute Q&A dictation at 96% accuracy.
- C) All of the answers listed
- D) ... be a member in good standing of NCRA.

What is this?

- A) CaseCATalyst
- B) Google Chrome
- C) Windows Explorer
- D) Device Manager



REALTIME ...

A) All of the answers listed

B) ... improves your life!

C) ... is a public service.

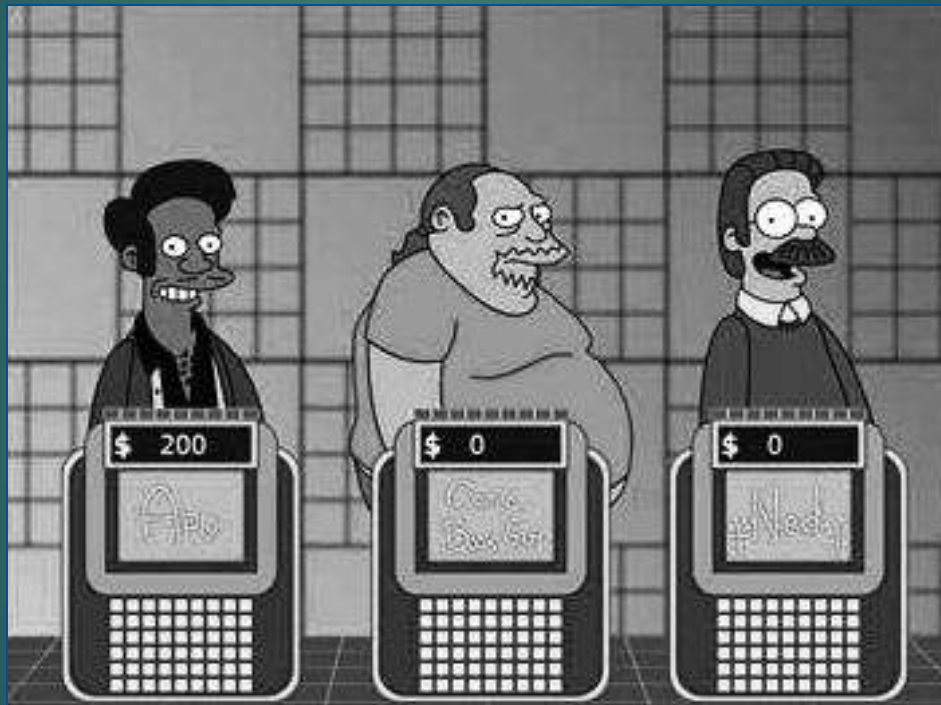
D) ... provides a great sense of accomplishment.

BONUS

Where is OCRA's 2017 Annual Conference

- A) Columbus area
- B) On a cruise ship
- C) Akron area
- D) Cleveland area

How did you do?



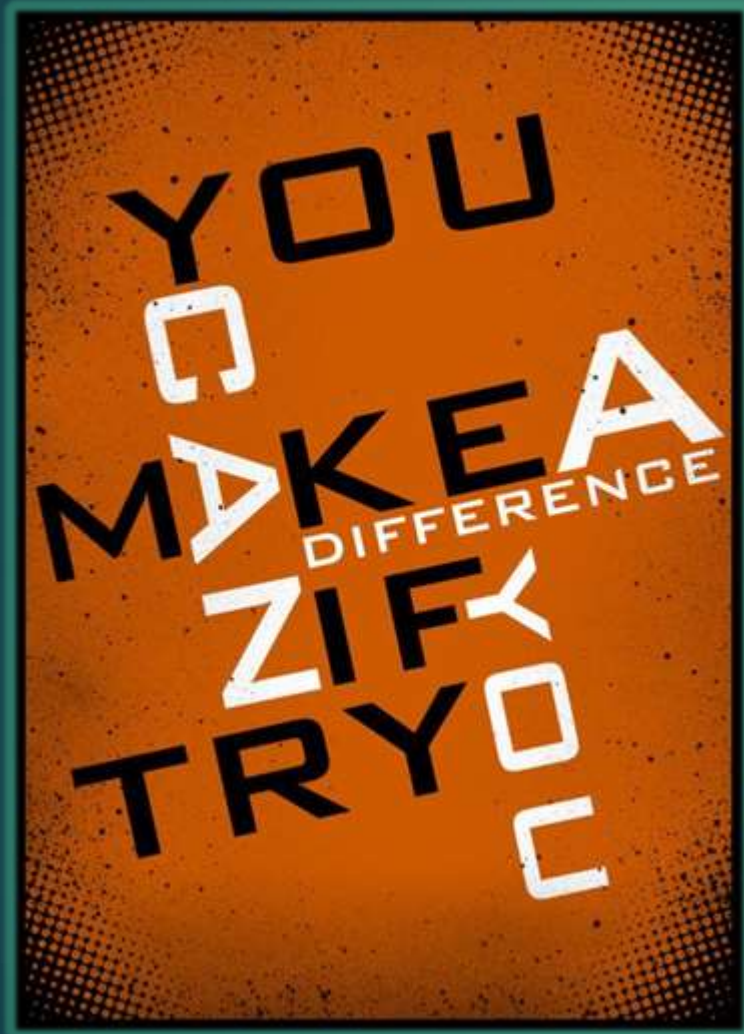


No One is perfect

If you look for perfection,
you'll never be content.

- Leo Tolstoy, *Anna Karenina*

And you're not alone!



"I didn't know where to turn, where to begin. Just in a matter of one hour, Sue has put me on the right path. I now have a game plan because of her."

Christina Blair, NY



*Hop on board the
TRAIN
and join the BRATS!*

It's your turn!