

OHIO COURT REPORTERS ASSOCIATION
2025 ANNUAL CONFERENCE
REFLECT. EMPOWER. UNITE.
April 4-6, 2025
Cleveland Marriott East

SPONSORSHIP OPPORTUNITIES

Gain some valuable recognition at this year's Annual Conference by helping to underwrite the expense of bringing in the top-notch and thought-provoking speakers that OCRA member reporters have come to expect. The best does not come cheaply, however, which is why your support of OCRA's conference goes such a long way. Each sponsor receives special acknowledgement during the conference, plus inclusion of promotional material in attendee packets. In addition, OCRA will provide post-conference acknowledgement on our website and in our newsletter.

Event and Session Sponsors:

Speaker(s)	\$ 150
Refreshment and Vendor Break(s)	\$ 250
Breakfast(s)	\$ 350
Contest(s)	\$ 400
Silent Auction	\$ 450
Saturday Luncheon and Business Meeting	\$ 550
Saturday President's Reception	\$ 750

Annual Conference General Sponsors:

Transformation Level	\$1,000 +
Inspiration Level	\$500 - 999
Solidarity Level	\$250 - 499
Connection Level	\$100 - 249
Balance Level	\$1 - 99

Student "Growth" Sponsors:

All levels welcome

On-site Exhibitor: \$275 (Friday & Saturday) or \$200 (Saturday Only)

Be in the middle of the action and meet with reporters, firm owners, and students. Each exhibitor receives acknowledgement at the conference, plus inclusion of promotional material in attendee packets. In addition, exhibitors will receive post-conference acknowledgement on our website and in our newsletter. Exhibitors are placed in the middle of the action in front of the session entrances and near the refreshment and Silent Auction area. Additional tables are available for \$50 each, space permitting. Exhibitors receive one complimentary Saturday luncheon and one Saturday reception ticket. Additional social tickets also available (see registration form).

Attendee Packet Insert Only: \$125

Can't be at the meeting? Submit your promotional materials for inclusion in our attendee packets. *Get double attention* – donate an item(s) valued at \$150 or more for our Silent Auction and we will place your promotional brochure in the attendee packets free of charge.

Silent Auction Contributor:

Donate an item to our Silent Auction held on Saturday. Proceeds from our Auction benefit the OCRA Cardinal Foundation. The Foundation supports the education and advancement of the court reporting profession. All Auction contributors are acknowledged in our newsletter.

IMPORTANT DETAILS AND DATES

Exhibit spaces and sponsorship opportunities will be filled in the order they are received.

Nonrefundable payment must be received no later than March 17, 2025.

HOTEL INFORMATION:

Cleveland Marriott East
26300 Harvard Road
Warrensville Heights, Ohio 44122
(216) 378-9191

The Cleveland Marriott East has extended an amazing, discounted rate of \$135 (plus tax) to overnight guests attending the OCRA Annual Conference. Please [click here](#) for instant online reservations or call (888) 236-2427 and ask for the "Ohio Court Reporters Association" room block or use "ORAORAA" as the group booking code. Special pricing is for Friday and Saturday evening only and will only be honored until room block capacity has been filled or until March 12, 2025, whichever occurs first.

ON-SITE EXHIBITOR INFORMATION

All exhibitors will receive one six-foot exhibit table with skirting and electrical. Upon request, exhibitors will receive a complete listing of attendees after completion of the conference. Exhibitors may contact the Cleveland Marriott East directly for shipment of any items. OCRA will not be held responsible for costs or receipt of shipped materials, storage of materials, or loss. Exhibitors are welcome for any portion of the following times based upon your exhibitor registration:

Set-up time: Starting 10:00 a.m. on Friday, April 4; 7:00 a.m. on Saturday, April 5
Exhibits open: 12:30 p.m. – 6:30 p.m. Friday, April 4
7:30 a.m. – 6:00 p.m. Saturday, April 5*

** Exhibits will need to be removed before 7:00 p.m. Saturday, April 5*

TO HAVE MATERIALS INCLUDED IN THE ATTENDEE HANDOUT PACKETS:

Copies of promotional materials to be included in attendees' handout packets must be received no later than **March 17, 2025** (200 copies requested - extra copies will not be returned unless prior arrangements are made). Limit of two inserts (unless placed in a packet). We will insert small promotional items - such as pens, et cetera. Materials cannot exceed 9" by 12".

Send Materials/Handouts:

Ohio Court Reporters Association
c/o Sarah Nageotte, Executive Director
2274 Chapel Road
Jefferson, Ohio 44047
ocraonline@gmail.com

HEALTH SAFETY INFORMATION

As a presenter, vendor, and/or attendee, you recognize that your participation, involvement, and/or attendance at any event or activity hosted by the Ohio Court Reporters Association is voluntary. Social distancing should be practiced and face coverings worn in compliance with any then-current Ohio Department of Health's orders or recommendations to reduce the risks of exposure to and spread of COVID-19 and/or any other contagious/infectious diseases. While OCRA and the Cleveland Marriott East will put in place preventative measures to prevent spreading of contagious/infectious diseases, OCRA and/or Marriott cannot guarantee that its participants, volunteers, partners, or others in attendance will not be exposed to or become infected with COVID-19 and/or any other contagious/infectious diseases.

HEALTH AND SAFETY ACKNOWLEDGMENT

By registering for in-person attendance at the OCRA 2025 Annual Conference, I understand, acknowledge, and agree to the following:

1. I will comply with any and all state, county, or local orders and provisions in place at the time of my attendance including, but not limited to, social distancing and face coverings;
2. Participation includes possible exposure to and illness from infectious diseases including, but not limited to, COVID-19; and
3. I knowingly and freely assume all such risks related to illness and infectious diseases, such as COVID-19, through my voluntary attendance.

OCRA 2025 ANNUAL CONFERENCE SPONSORSHIP AND VENDOR REGISTRATION FORM
(or register at www.OCRAonline.com)

Company Name: _____

Contact: _____

Address: _____

Phone: _____ Email: _____ Website: _____

Representative(s) attending: _____

Event and Session Sponsors:

- Speaker(s) \$ 150
- Refreshment and Vendor Break(s) \$ 250
- Breakfast(s) \$ 350
- Contest(s) \$ 400
- Silent Auction \$ 450
- Saturday Luncheon and Business Meeting \$ 550
- Saturday President's Reception \$ 750

Annual Conference General Sponsors:

- Transformation Level \$1,000 +
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- Connection Level \$100 – 249
- Balance Level \$1 - 99

Student Sponsors:

- Student "Growth" Sponsor \$ _____

Exhibitors:

- On-site Exhibitor: \$275 (Friday & Saturday) On-site Exhibitor: \$200 (Saturday only)
- Attendee Packet Insert Only: \$125 Extra Exhibitor Table (\$50)
- Extra Luncheon Tickets (\$45 each) _____ Extra Saturday Night Tickets (\$55 each) _____

We will donate the following item(s) for use at the Silent Auction: _____

Estimated value: \$ _____

Please send item to Sarah Nageotte or indicate if you will be bringing to event Sending Bringing

We will be sending material for attendee handout packets: Yes No

Materials must be received before March 17, 2025

Quantity: 200

Health and Safety Acknowledgement:

(Refer to page 3)

I/we acknowledge

Return Registration by March 17, 2025 to: OCRA, c/o Sarah Nageotte, 2274 Chapel Rd, Jefferson, OH 44047

TOTAL REMITTED \$ _____

I have enclosed check # _____ made payable to OCRA

Charge my credit card. Name on Card _____ Exp _____

Card Number _____ CVC _____ Zip Code _____