



OHIO COURT REPORTERS ASSOCIATION
and
OCRA CARDINAL FOUNDATION

Annual Business Meeting/Luncheon
Saturday, April 5, 2025
12:15 p.m. - 1:45 p.m.
Cleveland Marriott East, Warrensville Heights, Ohio

AGENDA

Opening Remarks and Outgoing President Presentation
Cindy LaRosa, M.S., RPR, CRI, 2024-2025 OCRA President

OCRA Cardinal Foundation

- I. Call to Order/Quorum - *Cindy LaRosa*
- II. Secretary's Report - Approval of Minutes from April 6, 2024 - *Kim Falgiani*
- III. Treasurer's Report - *Janie Blair*
- IV. OCRA Cardinal Reporters - *Allison Kimmel*
- V. Adjournment - *Cindy LaRosa*

Ohio Court Reporters Association

- I. Call to Order/Quorum - *Cindy LaRosa*
- II. Secretary's Report - Approval of Minutes from April 6, 2024 - *Kim Falgiani*
- III. Treasurer's Report - *Janie Blair*
- IV. Student Scholarships - *Allison Kimmel*
- V. Membership Awards - *Allison Kimmel*
- VI. NCRA Update - *Cindy Isaacsen*
- VII. Nominating Committee Report - *Susan Coots*
- VIII. Installation of Officers and Directors of 2025-2026 OCRA Board - *Cindy Isaacsen*
- IX. 2025-2026 President Address - *Lance Boardman*
- X. Closing Remarks and Adjournment - *Cindy LaRosa*

Nominating Committee Report

Pursuant to Article IX, Section 2(D) of the Ohio Court Reporters Association Constitution and Bylaws, presented for your consideration is the 2025-2026 Slate of Officers and Directors.

President-Elect: Lin Riffle, RDR, CRR, CRC - *Columbus*
Vice President: Kim Falgiani, RDR, CRR, CRC, CSR(HI) - *Warren*
Secretary: Susan Ingraham, RPR - *Celina*
Treasurer: Janie Blair, RPR, CRR - *Miamisburg*
Immediate Past President: Cindy LaRosa, M.S., RPR, CRI - *Cleveland*

STATE DIRECTORS

Donnalee Cotone, RMR, CRR, CRC - *Parma Heights*

Marty Hyland, RMR - *Cincinnati*

Cherie Russell - *Delaware*

Veronica Williams, RPR - *Maumee*

Pursuant to the Constitution and Bylaws, Lance Boardman, RDR, CRR - *Cleveland*, automatically assumes the office of President.

Respectfully submitted,

Susan L. Coots, RPR
2024-2025 Immediate Past President
2024-2025 Nominating Committee Chair

**Ohio Court Reporters Association Cardinal Foundation
Balance Statement as of March 28, 2025**

ASSETS	
Current Assets	
Huntington	9,022.36
Undeposited Revenue	50.52
Total Assets	9,072.88
EXPENSES	
Outstanding Expenses	(2,000.00)
TOTAL OPERATING REVENUE/ASSETS	\$7,072.88

**Ohio Court Reporters Association
Balance Statement as of March 28, 2025**

ASSETS	
Current Assets	
Huntington	34,147.24
PayPal	2,310.90
Undeposited Revenue	2,666.00
Total Assets	39,124.14
EXPENSES	
Outstanding Expenses	(20,583.47)
TOTAL OPERATING REVENUE/ASSETS	\$18,540.67

**Ohio Court Reporters Association
Membership Report as of March 28, 2025**

		<i>Last year (4/1/2024)</i>
TOTAL CURRENT MEMBERS	147	160
Lapsed Reporters 2024-2025	30	33
Lapsed Associates 2024-2025	4	2
Lapsed Students 2024-2025	10	4
Lapsed Retirees 2024-2025	3	3
Nonmembers	330	325
TOTAL POTENTIAL MEMBERS	377	367
TOTAL ESTIMATED OHIO PROFESSIONALS	524	527

OHIO COURT REPORTERS ASSOCIATION CARDINAL FOUNDATION
2024 Annual Business Meeting Minutes
Cleveland Marriott East, Warrensville Heights, Ohio - April 6, 2024

Call to Order

Susan Coots called the meeting of the Ohio Court Reporters Association Cardinal Foundation to order at 12:56 p.m. A quorum was present.

Approval of Minutes

Kim Falgiani asked for any corrections or additions to the minutes from the March 25, 2023 OCRA Cardinal Foundation Business Meeting. Hearing none, minutes were approved as published. *{Moved by Lin Riffle, seconded by Donna Karoscik, and approved to accept the March 25, 2023 OCRA Cardinal Foundation Business Meeting minutes.}*

Financial Report

Lin Riffle presented the Treasurer's report: As of April 1, 2024, total OCRA Cardinal Foundation operating revenue/assets: \$5,862.63. *{Moved by Lance Boardman, seconded by Yolanda Walton, and approved to accept the financial report of the OCRA Cardinal Foundation.}*

Adjournment

Without objection, the OCRA Cardinal Foundation 2024 Business Meeting adjourned at 12:59 p.m.

OHIO COURT REPORTERS ASSOCIATION
2024 Annual Business Meeting Minutes
Cleveland Marriott East, Warrensville Heights, Ohio - April 6, 2024

Call to Order

Susan Coots called the Business Meeting of the Ohio Court Reporters Association to order at 12:59 p.m. A quorum was present.

Approval of Minutes

Kim Falgiani asked for any corrections or additions to the minutes from the March 25, 2023 OCRA Business Meeting. Hearing none, minutes were approved as published. *{Moved by Sarah Nageotte, seconded by Ann Ford, and approved to accept the March 25, 2023 Ohio Court Reporters Association Business Meeting minutes.}*

Financial Report

Lin Riffle presented the Treasurer's Report: As of April 1, 2024, total Ohio Court Reporters Association operating revenue/assets: \$36,443.31. *{Moved by Kim Falgiani, seconded by Cindy LaRosa, and approved to accept the financial report of the Ohio Court Reporters Association.}* Discussion occurred relating to the need to derive greater revenue for OCRA.

Cardinal Reporters

Allison Kimmel recognized eight (8) new 40-year and seven (7) new Cardinal Reporters for 2024.

Continuation of Ohio Court Reporters Association 2024 Annual Business Meeting Minutes
Cleveland Marriott East, Warrensville Heights, Ohio - April 6, 2024

Membership Awards

Donna Karoscik presented the 2024 OCRA Membership Awards to:
Meritorious Award, Allison Kimmel, FAPR, RDR, CRR, CRC

Scholarships

No student scholarship applications were received for 2024.

NCRA Update

Max Curry, an NCRA Past President, presented an update on NCRA and its activities.

Nominating Committee Report

Donna Karoscik presented the 2024-2025 slate of officers and directors: President-Elect, Lance Boardman; Vice President, Lin Riffle; Secretary, Kim Falgiani; Treasurer, Janie Blair; Immediate Past President, Susan Coots; State Directors, Ann Ford, Marty Hyland, Ilene White, and Veronica Williams. Pursuant to the Constitution and Bylaws, Cindy LaRosa automatically assumes the office of President. *{Moved by Sarah Nageotte, seconded by Yolanda Walton, and approved to close the nominations and approve the slate of candidates.}*

Installation of Officers and Directors for the 2024-2025 Board of Directors

Max Curry, an NCRA Past President, installed the officers and directors of the 2024-2025 OCRA Board of Directors. Donna Karoscik and Donnalee Cotone were recognized and thanked for their expiring service on the OCRA Board.

2024-2025 President Address

New OCRA President Cindy LaRosa was recognized. Susan Coots presented Cindy LaRosa with her OCRA President's gavel. President Cindy LaRosa provided an inspirational presidential address and outlined the goals she has for OCRA and the profession's future.

Adjournment

Susan Coots provided closing remarks. Without objection, the 2024 Ohio Court Reporters Association Business Meeting adjourned at 1:37 p.m.